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CHARMOPE LTD  
GEDDING HALL  
NAYLAND ROAD  
ASSINGTON  
SUDBURY  
CO10 5LR

**Debt Management and Banking**

HM Revenue & Customs  
Small Debt Collection  
No contact required  
Please pay on receipt  
\*\*\* \*\*

Phone 000 000 000  
[www.hmrc.gov.uk](http://www.hmrc.gov.uk)

Date of issue 5 August 2010  
Reference 245 P 114395

Dear Sir/Madam

**PAYE/NIC Amount overdue plus interest £119.13**

PAYE/NIC is money that businesses hold on behalf of employees to pay their tax liability and fund those employees' pensions.

Our records show that you have failed to pay this tax on time. As this is a small amount which you should have already paid, we expect you to pay this immediately through our online site at [www.hmrc.gov.uk/payinghmrc](http://www.hmrc.gov.uk/payinghmrc). Exceptionally, you can send a cheque with the appropriate payslip to HMRC Banking, Bradford, BD98 1YB.

If you do not pay what you owe, we have the legal right to take action to enforce payment of the debt. This could lead to the seizure and sale of your goods at public auction, or it could mean your being taken to court or made bankrupt.

Do not ignore this letter unless you have paid in full.

Yours faithfully

Officer of Revenue and Customs

*Paid 9/5/07 - See copy  
bank statement attached.  
Since they don't give an address  
or telephone no. there seems  
no way of doing anything.  
∴ ignore.*

# Statement of liabilities

CHARMOPE LTD

5 August 2010

Reference 245 P 114395

Period ended	Description	Unpaid amount
05-04-2007	PAYE/NIC &/or ITSC - Underpayment	
	Tax	101.28
	Interest To 05-08-2010	17.85

Total unpaid amount £ 119.13

Interest accruing, per day, until payment £ 0.00